

Karitos 2009

BOOTH APPLICATION FORM

PLEASE COMPLETE THIS APPLICATION AND RETURN WITH APPROPRIATE FEES

Name of Vendor _____

Person Responsible for Booth _____

Street Address _____ City _____ St _____ ZIP _____

Phone _____ / _____ Email _____

Name of 2nd Person in Booth (if applicable) _____

Describe Items to be Sold or Displayed _____

BOOTH PRICES – CHECK APPROPRIATE BOX(ES)

Booths are located in the foyer, the hall in front of the sanctuary and the hall running along the east side of the sanctuary. All General and Evening Sessions will be held in the sanctuary. Make checks payable to Karitos. Mail to Karitos, 1122 Brentwood Ln., Wheaton, IL 60189.

Booth Size: Single Table \$125 Double Table \$230

Signed _____ Date _____ Amount Enclosed \$ _____

MARKETPLACE MINISTER RULES AND REGULATIONS

(PLEASE READ CAREFULLY AND SIGN ON PAGE 2 OF THIS AGREEMENT)

Assignment of Display Space: Marketplace space shall be assigned by Karitos on a first-come, first-served basis. Karitos has sole right and responsibility in assigning space. Subletting of booth space in part or in whole is prohibited.

Payment for Display Space: A minimum of 50% of the total cost must accompany this application. The balance is due by June 1. Space reserved after June 1 must be paid in full at the time of application.

Cancellation Policy: A full refund will be made for cancellations received by June 1. Cancellations received by July 1 will be refunded one half of the total cost. **No refunds** will be made for cancellations received after July 1.

General Conditions: No electricity is available. All display tables must be draped. Booths must be closed during afternoon plenary sessions and also during evening celebrations.

Installation and Removal of Displays: Set up hours are between 12:00 noon and 6:00 p.m. on Thursday. Conference registration begins at 3:00 p.m. Registration is located in the same area as your booth. Doors open for the Opening Celebration at 6:00 p.m. Load out must be completed on Saturday evening following the Closing Session.

Liability: Although the exhibit areas will be locked up at night, marketplace ministers with valuable materials are urged to remove them from the premises on Thursday and Friday nights.

Conference Attendance: Marketplace ministers are welcome to attend all plenary sessions and evening celebrations. However, those wishing to attend workshops must pay a fee of \$10 per workshop. Payment can be made in advance of the conference or at the Registration Table during the conference.

I have read the above rules and regulations and agree to abide by them:

Signed_____ Date_____

KARITOS RESERVES THE RIGHT TO DENY DISPLAY SPACE TO ANY INDIVIDUAL, GROUP, OR COMPANY NOT IN HARMONY WITH THE PRINCIPLES AND OBJECTIVES OF THE KARITOS CHRISTIAN ARTS CONFERENCE.